

## **Service Agreement**

**Date: April 25, 2025**

**Between:**

**Client:**

**Downtown Development Authority (hereinafter referred to as the "Client")**

**And**

**Service Provider: Schingeck Property Maintenance (hereinafter referred to as the "Service Provider")**

## **Scope of Services**

### **Street/Sidewalk Cleanup**

On a continuous routine, and as needed when directed by the client, the streets, gutters, and shared public spaces within the downtown area (map included), excluding City Parks, will be cleared of trash, debris, and weeds.

**Rate:**

**\$40/hr**

**Timeframe:**

**May1-Oct 30**

**Time Estimate:**

**May Cleanup: 25 hrs for the initial month**

**June-Oct: 12 hrs/month**

- Sweeping and picking-up trash and debris in gutters, on sidewalks, underneath tree grates, and in public spaces throughout the downtown area, excluding Bay City Parks.
- Removal of weeds from gutters, from buildings along sidewalks, and other public spaces
- All trash and debris hauled away and disposed off site
- When directed by the board and with quick response, additional cleanup services will be performed on an as needed basis (ex. Broken glass on sidewalk/parking lot, post storm cleanup, vandalism)

#### **City Parking Lots (#4)**

Once per month, and coordinating cleanups after large events in the downtown area, parking lots (4 total) will be cleared of trash, debris, and weeds. Gardens and raised beds located at corners and along perimeters of the parking lots will have weeds removed with each visit. Any large objects such as fallen branches or large items of trash will be removed with off site disposal.

Rate:

\$450/month to service all 4 lots

Time Frame:

May1-Oct30

Frequency:

Once per month

- Remove weeds from parking lots and along perimeters
- Remove trash and debris from parking lots
- Remove weeds, trash, and debris from gardens and raised beds
- Prepare garden beds for any spring planting by removing dead plants, weeds, and debris

#### **Waterfall Park**

On a monthly routine, the Waterfall Park will be cleaned and gardens maintained, The initial spring cleanup will include trimming the bushes, removal of unwanted growth in garden beds, as well as an application of landscape glue to peastones in the garden beds to keep stones in place.

Rate:

\$200/ month

Timeframe:

June 1-August 31

Frequency:

Once per month

- Removal of weeds and debris from gardens and entire premises
- Removal of spider web buildup along pier rails and benches
- Removal of moss or algae growth from deck planking
- Deck Planking, brickwork, and concrete grounds swept clean
- Annual application of landscape glue to pea stone
- Annual bush trimming

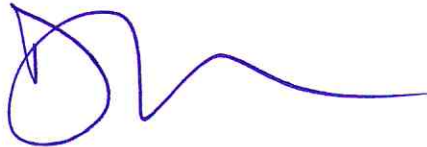
**CLIENT**

Downtown Development Authority

Name: DANIEL DIMITROFF

Title: BOARD CHAIR - DDA

Signature:



Date:

04/28/2025

---

**SERVICE PROVIDER**

Schingeck Property Maintenance

Name: Michael Schingeck

Title: Owner

Signature:



Date: April 25, 2025