



**Approved**  
**Downtown Development Authority & Downtown Management Board**  
**Wednesday, September 7th, 2022 9:30 AM**  
**Bay City Hall, 301 Washington Ave. Bay City, MI 48708 Rm. 317**

The regular meeting of the Downtown Development Authority and Downtown Management Board was called to order at 9:30 AM by Chairman LaFave. Members present were:

Alan LaFave	Michael Bacigalupo	Avram Golden
Jeff Hildebrant	Jason King	Scott Nemode
Breanna Theisen	Howie Diefenbach	Dan Dimitroff
Jean Ann DeShano	Jeff Staudacher	Trevor Keyes
John Neeb	Sheila Turbett	

The following were absent: Jim Goodrow, Andrew Heppner, Erin Poltorak, Don Carlyon, Nick Schwall

Also Present:

Kellie Rupp, DDA/DMB Staff
Sara Dimtroff, DMB City Representative
Terry Moulane, DDA City Representative

**1) Approval of Agenda**

- a. DDA Approval Agenda: Motion to approve by Keyes, support from Staudacher, all in favor.
- b. DMB Approval of the Agenda: Motion to approve by Bacigalupo, support from Theisen, all in favor.

2) **Public Input:** Trustee Theisen mentioned hosting DryDock Beer Garden during the DMB's Santa's Arrival event on November 25<sup>th</sup>. The DMB and DDA will need to apply for a temporary liquor license and volunteer to run and manage the beer garden. Motion to approve by Keyes, support from DeShano, all in favor.

3) **Accept Executive Director resignation:** Motion to accept Marjo Jaroch's resignation with regret, support from Bacigalupo, all in favor.

4) **Accept Tammy Claramunt resignation:** motion to accept resignation by Theisen, support from Bacigalupo, all in favor.

**5) Consent Agenda**

- a. DDA Consent Agenda
  - i. DDA August Minutes
  - ii. DDA August Financial Summary  
Motion to approve by Staudacher, support from Keyes, all in favor.
- b. DMB Consent Agenda
  - i. DMB August Minutes
  - ii. DMB August Financial Summary  
Motion to approve by Diefenbach, support from Nemode, all in favor.

**6.) Strategic Planning presentation and results with Lee Rouse, Omni Tech International.**

With no further business to attend to, the Downtown Management Board and Downtown Development Authority was moved to adjourn at 11:37 AM

Respectfully submitted,  
Kellie Rupp  
Marketing & Events Specialist