



**Approved**  
**Downtown Development Authority & Downtown Management Board**  
**Wednesday, January 5<sup>th</sup>, 2022**  
**City Office, 402 Center Ave. Bay City, MI 48708**

The regular meeting of the Downtown Development Authority was called to order at 8:06 AM by Executive Director Jaroch. Members present were:

Jean Ann DeShano	Avram Golden	Trevor Keyes
Dan Dimitroff	Sara Dimirtroff	Mike Dore
Joe Wespiser	John Neeb	Ali Smith
Jeff Staudacher	Tara Welch	Don Carlyon
Michael Bacigalupo	Ashley Anderson	Jim Goodrow
Andrew Heppner	Alan LaFave	Kathi Newsham

The following were absent: Dave Dittenber, Don Sabourin

Also Present: Marjo Jaroch, DDA/DMB Executive Director  
Kellie Rupp, DDA/DMB Office Staff  
Terry Moulthane, DDA City Representative  
Sara Dimitroff, City Representative

**PRE-NOTIFICATION OF ABSENCES**

None.

**OPENING**

1.2 Approval of Agenda: Motion to approve from Staudacher, support from Wespiser, all in favor.

1.3 Approval of Minutes

- The DDA Minutes were presented from 11/3/21 motion to approve by Bacigalupo, support from Anderson, all in favor.
- The DMB minutes were presented from 11/2/21 motion to approve by Welch, support from Bacigalupo, all in favor.

## **PUBLIC COMMENTS**

1. Chairman Bacigalupo of the Downtown Management Board announced that current treasurer Andrew Heppner, will be stepping down from his position and trustee LaFave to take place as treasurer. Motion to approve this from Welch, support from Heppner, all in favor to elect Alan LaFave as secretary treasurer of the Downtown Management Board.

## **REPORTS**

- 3.1 DDA Financial Report: Director Jaroch presented the DDA Financial report from December 2021. Motion to approve by Staudacher, support from Neeb, all in favor
- 3.2 DMB Financial Report: Director Jaroch presented the DMB Financial report from Andrews, Hooper, Pavlik. Motion to approve by Goodrow, support from Bacigalupo, all in favor.
- 3.3 Parking report: the DDA sold \$775 worth of parking passes in December. Director Jaroch is going to be meeting with the Chief of Police to further discuss parking options and synchronicity throughout the whole Downtown area.
- 3.4 Director Jaroch presented the DDA Annual summary that was presented at the PA 57 meeting December 22<sup>nd</sup> and 23<sup>rd</sup>, 2021.

## **CONTINUING BUSINESS**

- 4.1 Façade Grant: The DDA and DMB received another \$25,000 to continue the façade improvement grant in 2022. The committee will be meeting next week to discuss any updates that need to be made to the program.
- 4.2 Jennison Parking Report: The underside of the entry way of the Jennison Parking structure is in somewhat critical repair. The DDA will meet with past chair Tim Banazak to understand what is the DDA responsibility and what is Jennison responsibility.
- 4.3 Downtown Lease Options: A conversation was brought up of potentially moving DDA/DMB staff to 812 N. Water St. in with the Bay Area Chamber of Commerce and Bay Future. After looking into it, costs would be near the same pricing.

## **NEW BUSINESS**

- 5.1 DDA proposed changes to by-laws: The goal is to synergize the DDA and DMB together. DDA/DMB by-laws updates are as follows:
  - Following the DMB, terms will be elected in, in June
  - Only two absences (excused or non-excused) are allowed
  - Trustee can not be on executive committee of both the DDA & DMB
  - Trustees must serve on one sub-committee.

## **UPCOMING EVENTS/COMMITTEES**

Sundays in the City report: Rupp reported that the free movies at the State Theatre we're mostly full (upwards of ~450 people per show). There is not an exact number recorded for the carriage rides, but consistent.

New Businesses: 4 new businesses are opening in the Davidson building in February 2022. A new boutique next to Quality Shoe Repair will be opening in the new future, along with a new Dispensary on Washington Ave. in the 700 block.

**ADJOURN**

With no further business to come before the Downtown Development Authority and Downtown Management Board, Trustee Carlyon motioned to adjourn at 9:32 AM.

Respectfully Submitted,

Kellie Wackerle, Marketing Specialist