



Approved
Downtown Development Authority
Regular Meeting Minutes
Wednesday April 7th , 2021 7:30 AM via Zoom

The regular meeting of the Downtown Development Authority was called to order at 7:30 AM by Chairwoman DeShano. Members present were:

Don Carlyon	Jean Ann DeShano	Dan Dimitroff
Ashley Anderson	Joe Wespiser	Dave Dittenber
Michael Bacigalupo	Trevor Keyes	Jeff Staudacher
John Neeb	Don Sabourin	Terry Moulane

The following were absent: Mike Dore, Mayor Kathi Newsham

Also Present: George Martini, City of Bay City
Kellie Wackerle, DDA/DMB Office Staff

PRE-NOTIFICATION OF ABSENCES

Mayor Kathi Newsham advised that she would be absent from the 4/7/2021 meeting

ORGANIZATION

- a.) DDA/DMB Minutes and DDA Financials were presented from 2/3/2021 received and approved. Motion by Need, second by Anderson, all in favor.

GENERAL BUISNESS

- a) The Façade Grant program had its first applicant, Michael Gorzenski. Gorzenski was awarded \$10,000 in reimbursement for his façade improvement to remove metal exterior at 700 Washington Avenue.
- b) The tree grate program and committee was informed the City is preparing to share and discuss processes and will bring this information to the DDA to move forward.
- c) Wackerle presented DDA with amounts due from the DDA to the DMB. Total due is \$9,868.41. Approval to make these payments by Sabourin, second by Staudacher, all in favor. The DDA will be the officary of the parking lots at Saginaw/5th, Washington/6th, Center/Adams, Adams/5th and the Jennison Lot. A parking committee was formed including vice-chair Bacigalupo, Keyes and Wackerle.
- d) The new playground located in Wenonah Park, donated by the Clements family has been installed. Per an email from the City Manager, the playground is located 18 inches on the

DoubleTree's property. The playset will need to be moved to the side of the ancillary building in Wenonah Park.

- e) Feet on the Street will be back this Summer with the road closures at portions of Saginaw St., Center Ave., Adams St., and 3rd Street. The DMB and the Feet on the Street committee are working towards raising \$25,000 for programming including music, performers and wellness activities. Saginaw St. and Center Ave. will be closed beginning 4/26 and the other to follow at the end of May.
- f) The DDA and the DMB will be bringing back the Adopt a Pot program for the Summer season of 2021. Each new pot will be \$37, plus a \$50 delivery fee and \$60 for watering and care by Begick's Nursery.
- g) Wackerle is requesting the purchase of a staff laptop, split between the DDA & DMB. Wackerle will reach out to the City of Bay City for pricing and more information.
- h) The Waterfall park located on 3rd and Water St. is in need of a new pump. The cost to repair with labor is \$4,932. Chairman DeShano contacted the board via email on the 7th after the meeting and received approval to move forward.
- i) Wenonah Park Plaza update: Director Anerson will follow up with people who have already committed. Currently there is a donation of 14 benches and 6 chess table seats.

OTHER

- United Way of Bay County will be hosting a Wenonah Park clean up day on April 23rd beginning at 8 am.
- Director Keyes submitted a grant request to help fund 2 new firepits located in the Downtown area, results coming mid-end of May

ADJOURN

With no further business to come before the Downtown Management Board and Downtown Development Authority, meeting adjourned at 8:47 am.

Respectfully Submitted,

Kellie Wackerle, Marketing Specialist