

**Approved**  
**Downtown Development Authority**  
**Regular Meeting Minutes**  
**Wednesday, December 4<sup>th</sup>, 2020, 7:30 AM via Zoom**

Chairperson DeShano called the regular meeting of the Downtown Development Authority to order at 7:30 am. Members present were:

Don Carlyon	Jean Ann Deshano	Terry Spencer
Dan Dimitroff	Ashley Anderson	
Joe Wespiser	Mike Bacigalupo	
Trevor Keyes	Jeff Staudacher	
John Neeb	Terry Moulane	

Also Present: Kellie Wackerle, Administrative/Marketing Specialist

**PUBLIC INPUT**

There was no public input.

**EXCUSED ABSENCE REPORT**

Dittenber, Dore motion to excuse by Keyes, all in favor.

**ORGANIZATION**

Chairperson DesShano presented the consent agenda for approval. Motioned by Staudacher, supported Bacigalupo. Motion unanimously approved

**GENERAL BUISNESS**

- a.) 2021 Action Plan – DDA will work with the Downtown Management Board on street closures for next season
- b.) Façade Grant Application Update – Will receive update middle of November, Anderson to head committee
- c.) Tree Grate Removal – Trees have been removed around Delta College Planetarium and replaced with cement mix covering. Staudacher, Neeb, & Dore to head project and manage remaining grates
- d.) Parking Update – Bacigalupo working with City and police on transition
- e.) Bay Future/Chamber Approval – Bay Future presented their timeline until January 1. Projects include creating and initiating a merchant survey that will help move forward goals of the organization.
- f.) Plaza Grant Program – Anderson, Staudacher and Dittenber to head project and create fundraising opportunities for benches, tables and trashcans in Wenonah Park Plaza.

g.) Strategic Planning Meeting Dates – Joint DDA/DMB meeting will begin process on December 2<sup>nd</sup>.

**OTHER**

- a.) The playground for Wenonah Park will be installed within the next few weeks
- b.) Wackerle in works to become a City of Bay City employee resulting in cost & time saving measures for both the DDA and DMB

**ADJOURN**

With no further business to come before the Downtown Development Authority, meeting adjourned at 8:36 AM

Respectfully Submitted,

Kellie Wackerle

Administrative Marketing Specialist