

**Unapproved  
Downtown Development Authority  
Regular Meeting Minutes  
Wednesday, August 5, 7:30 am**

Chairperson Banaszak called the regular meeting of the Downtown Development Authority to order at 7:30 am. Members present were:

Tim Banaszak	Terry Spencer	Dan Dimitroff
Ashley Anderson	Jeff Staudacher	Joe Wespiser
Mike Bacigalupo	Trevor Keyes	Mayor Kathi Newsham

The following were absent: Don Carlyon, Jean Ann Deshano, Mike Dore, Terry Moulane

Also Present: Kellie Wackerle, Administrative/Marketing Specialist

**EXCUSED ABSENCE REPORT**

Suzanne Maxwell gave pre-notification of absence.

**ORGANIZATION**

Chairperson Banaszak presented the consent agenda for approval. Motioned by Wespiser, supported Bacigalupo. Motion unanimously approved

**PARKING UPDATE**

- a.) Parking enforcement and charging for parking permits is still suspended due to the social districts Downtown and the need for customers to feel welcome without having to worry about getting a parking violation. DDA staff posted map of free parking lots on social media and weekly email. Complaints have been minimal.
- b.) LaDrigue vs/ City of Bay City update. The courts issued its Opinion and Order granting Plaintiff's Motion for Stay on the case until the 6<sup>th</sup> circuit court of appeals issues a decision on the appeal on the Taylor vs. City of Saginaw Case.

**GENERAL BUISNESS**

- A.) Wenonah Park Update: Maxwell sent the approved maintenance agreement for placement on the August 17 City Commission agenda. Funding for 20/21 fiscal year will come from left over donation from the Clements Family and the Water Street TIF Grounds Maintenance Fund. Per Bacigalupo Band Shell to be finished by the end of Summer along with restrooms.
- B.) No Alley Improvement update from Dimitroff due to funding challenges and the project being paused per COVID-19.
- C.) Waterfall Park Update: Retired City employee John DeKam has been taking the lead on working with Dependable Sewer. The long amount of time to repair it is based on the

difficulty finding the leak and shutdown due to COVID 19. The fountain is expected to be fixed by August 5<sup>th</sup>.

D.) Waste Management in Social Districts: The DDA has placed extra trash receptacles in the Saginaw Street and Adams Street social districts. Do-All is aware of the need to monitor for excessive trash and has increased the number of cleanings. Maxwell receives a weekly report from Do-All.

**OTHER**

A.) Chairperson Banaszak would like to perform an evaluation of the DDA's Executive Director. Requesting three goals or objectives driven by the strategic plan. Evaluations of the Executive Director will be completed annually. The September DDA meeting will be used to discuss the results.

**ADJOURN**

With no further business to come before the Downtown Development Authority, meeting adjourned at 8:43 AM

Respectfully Submitted,

Suzanne Maxwell  
Executive Director