

**Unapproved
Downtown Development Authority
Regular Meeting Minutes
Wednesday, March 4th, 2020
7:30 a.m. ~ Commerce One**

Chairperson Banaszak called the regular meeting of the Downtown Development Authority to order at 7:30 am. Members present were:

Tim Banaszak
Trevor Keyes
Jeff Staudacher
Jean Ann DeShano

Dan Dimitroff
Terry Moulane
Don Carlyon

Terry Spencer
Mike Bacigalupo
Joe Wespiser

Absences: Ashley Andersen, Kathi Newsham

Also present: Suzanne Maxwell, Executive Director
Kellie Wackerle, Administrative/Marketing Specialist

A quorum of DDA Board of Directors was present.

PUBLIC INPUT

DDA Director Don Carlyon will be the Grand Marshall of the 66th Annual St. Patrick's Day Parade in Bay City, March 15th @ 2:00 PM

NEW DDA DIRECTOR INTRODUCTION

Jeff Staudacher joins the DDA as a Director from Edward Jones

EXCUSED ABSENCES

Chairperson Banaszak reported that Andersen and Newsham requested an excused absence. Motioned by Terry Spencer, supported by Mike Bacigalupo, unanimously approved.

ORGANIZATION

Consent agenda motioned by Bacigalupo, 2nd by Jean Ann Deshano
2020/2021 DDA budget is up by 4%. With parking issues, parking ticket numbers have been decreased and less violations have been given out leading to lower funds.

PARKING UPDATES

Parking revenue has been low due to parking ambassadors needing to carry handheld device and no longer chalk vehicle tires. The DDA parking solutions subcommittee met with Sentry, a parking meter company that has high tech parking meters and solutions currently in Flint, MI. Sentry is a profit share and would install, maintain and inform the community/merchants.

GENERAL BUISNESS

Subcommittee Updates

- a.) Alley Improvement – While the subcommittee has not met for an official meeting, the group did meet with city staff. Collectively there is a want for this project,

subcommittee to work on budgets and quotes/costs from city. Project would include moving electrical underground, replacing lead pipes and being cautious of vibration of the foundation of buildings. Subcommittee reaching out to other cities that have done similar projects.

- b.) Wenonah Park Project – the following has been committed for the Plaza: 11 benches, 3 chess tables and the Playscape. The subcommittee will be working to match grants and receive trash can donations

OTHER

- a) Downtown tree removal – Working with Mike from the City of Bay city, the DDA is working on removing dead trees. The grates and trees would be removed and filled in with pea stone and the grate back on top, and placing a cement planter on top.
- b) DMB update – Indulge event took place Sunday, February 9, a successful event and the grand prize of an overnight stay was donated by the DoubleTree and won by Cathi Hickmott of St. Helen. The 4th annual Chili Cook Off was also a success, taking place February 29th, nearly sold out and brought a great amount of people downtown. The Merchant Mixer is scheduled this month for Thursday, March 26 at the Pere Marquette depot, for an opportunity to meet the DMB and DDA Directors. The 10th Annual Apps & Ales is scheduled for Wednesday, June 3, 5-9 pm.
- c) MI Main Street Lunch and Learn Series – April 21, 2020 this series is perfect for anyone involved in a downtown/neighborhood commercial district, a board member or related persons. This will take place inside City Market at the City Office.

ADJOURN

With no further business to come before the Downtown Development Authority, meeting adjourned at 8:16 am.

Respectfully Submitted,
Suzanne Maxwell
Executive Director