CONTRACT

THIS AGREEMENT, is entered into on July 10 , 2019 ,

BETWEEN the CITY OF BAY CITY, a Michigan Municipal Corporation, of 301 Washington Avenue, Bay City, Michigan 48708 ["CITY"], and <u>Do-All, Inc.</u>, of <u>1465 W. Center Road, Essexville, MI 48732</u>, ["CONTRACTING PARTY"].

The Project is: Miscellaneous Maintenance Services.

WITNESSETH:

The CITY and CONTRACTING PARTY agree as follows:

ARTICLE 1 THE CONTRACT DOCUMENTS

This Contract incorporates by reference the Bidding Documents as defined in the Instructions to Bidders, Quotation Request/Request for Proposals, which, with the other documents listed in this Agreement and Modifications issued after execution of this Agreement, form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. No change or amendment shall be made hereto except by a writing signed by the parties hereto.

ARTICLE 2 THE WORK OF THIS CONTRACT

The CONTRACTING PARTY will perform the work and furnish the materials and equipment under the terms, conditions, covenants and agreements set forth in the Quotation Request/Request for Proposals, the Bidder's Proposal, the Contract, Addenda, Bonds, any drawings, plans and specifications, modifications, the Prevailing Wage Schedule (as applicable to state or federally aided projects), the Bidding Documents, as defined in the Instructions to Bidders, and according to the provisions of the Charter of the City, the Ordinances of the City, and applicable laws and regulations appertaining thereto.

ARTICLE 3 EQUAL OPPORTUNITY

The CONTRACTING PARTY covenants that neither it nor its subcontractors shall discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation, or gender identify. Breach of this covenant

The Master of this agreement was prepared by the City's Legal Counsel, Allsopp Wackerly & Blossom, Attorneys and Counselors, P.C. Any alteration, change, deletion, or modification of the Master requires submittal to the City Attorney.

1

may be regarded as a material breach of this Contract, subject to section 66-54 of the Bay City Code of Ordinances.

ARTICLE 4 INDEPENDENT CONTRACTOR

The CONTRACTING PARTY is an independent contractor and not an employee, agent, partner or representative of the CITY.

ARTICLE 5 INDEMNIFICATION

To the fullest extent permitted by law and based upon its degree of fault the CONTRACTING PARTY shall defend, pay on behalf of, indemnify and hold harmless the City, its City Commission, officers, agents and employees from and against any and all claims, demands, suits, or loss, including all costs connected therewith (including reasonable attorneys' fees), and for any damages which may be asserted, claimed of recovered against or from the City, its City Commission, officers, agents and employees, arising out of, resulting from or caused by the performance of the work or furnishing of goods, machinery, equipment and machines, provided that such claim, damage, loss or expense: (1) is attributable to bodily injury, sickness, disease or death, or to injury or damage to or destruction of tangible property (other than the work itself), including the loss of use resulting therefrom; and (2) is caused in whole or in part by any act or omission of the CONTRACTING PARTY, any subcontractor or supplier of the CONTRACTING PARTY, anyone directly or indirectly retained, consulted or employed by any of them or in privity with them, or anyone for whose acts any of them may be liable.

In any and all claims against the CITY or any of its officers, agents or employees by any employees of the CONTRACTING PARTY, any Subcontractor or Supplier, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTING PARTY or any Subcontractor or Supplier under worker's compensation acts, disability benefit acts or other employee benefit acts.

If either party to the Contract suffers injury or damage to person or property because of an act or omission of the other party, of any of the other party's employees, officers or agents, or of others for whose acts such party is legally liable, written notice of such injury of damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding ten (10) days after first observance. The notice shall provide sufficient detail to enable the other party to investigate the matter.

ARTICLE 6 BONDS, INSURANCES AND WARRANTIES

The bonding, insurance and warranty requirements set forth in the Instructions to Bidders are incorporated herein by reference thereto and made an integral part hereof. The failure to comply therewith shall give the CITY the right, without protest or remedy, to immediately suspend

the Contract, and any work thereunder, or in its sole discretion and without liability or penalty to terminate this Contract.

ARTICLE 7 DATE OF COMMENCEMENT AND COMPLETION

The date of commencement shall be the date of this Agreement, as first written above, or within ten (10) calendar days after date of a written Notice to Proceed.

The CONTRACTING PARTY shall complete the performances and Work set forth in the Contract Documents no later than **June 30, 2022**. Time shall be of the essence of this contract.

If the Work and/or this Contract extends past the fiscal year in which this Contract is approved by the CITY COMMISSION, then unless the CITY COMMISSION has approved a budget with sufficient funds to continue the Work into the next or subsequent fiscal year, this Contract shall terminate as of the last day of the fiscal year (i.e. June 30th) in which the CITY COMMISSION approved funding for the Contract. The CITY may also terminate this Contract for any reason on 7 days written notice to CONTRACTING PARTY.

In the event the CITY terminates this contract prior to the completion of the Work, and CONTRACTING PARTY is not in default or material breach of this Contract, then the CITY, in full satisfaction of this Contract, shall pay CONTRACTING PARTY to the extent that the Work has been completed through the date of termination.

ARTICLE 8 CONTRACT SUM

The CITY shall pay the CONTRACTING PARTY in current funds for the CONTRACTING PARTY's performance of the Contract the Contract Sum of

Columbus Avenue, Downtown, Midland Street Management Boards

Year 1

Sixteen and 53/100 (\$16.53) dollars per man hour

Twenty-four and 79/100 (\$24.79) dollars per man hour (overtime)

Year 2

Sixteen and 86/100 (\$16.86) dollars per man hour

Twenty-five and 29/100 (\$25.29) dollars per man hour (overtime)

Year 3

Seventeen and 15/100 (\$17.15) dollars per man hour

Twenty-five and 72/100 (\$25.72) dollars per man hour (overtime)

The Contract Sum is based upon the following alternatives, if any, which are described in the Bidder's Proposal and are hereby accepted by the CITY:

3

ARTICLE 9 PROGRESS PAYMENTS

If progress payments are to be made hereunder, they shall be based upon Applications for Payment submitted to the City Manager or his designee by the CONTRACTING PARTY, and Recommendations for Payment issued by the City Manager or his designee.

ARTICLE 10 FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the CITY to the CONTRACTING PARTY when: (1) the Contract has been fully performed by the CONTRACTING PARTY and accepted by the CITY, except for the CONTRACTING PARTY's responsibility to satisfy other requirements, if any, which necessarily survive final payment; and (2) a recommendation for final payment has been issued by the City Manager or his designee; such recommendation for final payment shall be acted on by the CITY not more than thirty (30) days after the issuance of the City Manager's or his designee's recommendation for final payment.

ARTICLE 11 APPLICABLE LAW, JURISDICTION & VENUE

This Agreement and the performances, transactions, covenants and agreements set forth in or arising out of the Contract Documents and Work of this Contract shall be governed and interpreted by Michigan law. Any lawsuit arising directly or indirectly out of this Agreement will be litigated in the Circuit or District Court for Bay County, Michigan.

CITY OF BAY CITY	CONTRACTING PARTY:
Lathlen Newsham	Quistol &
By: Kathleen Newsham, Mayor	By:
Thucere	Christopher Girard
By: Tema J. Lucero, Clerk	Print Name
The statement of magnitudes, and	President /CEO
	Title:



July 15, 2019

Do-All, Inc. 1465 W. Center Avenue Essexville, MI 48732

RE: Contract

Enclosed is an executed contract between the City of Bay City and Do-All, Inc. for miscellaneous maintenance services.

One original document has been retained in the City Clerk's Department for filing.

CITY OF BAY CITY

√Jamie C. McFarland Deputy City Clerk

Enclosure



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in liqu of such and recomments.

				erms and conditions of the tificate holder in lieu of s	uch en	dorsement(s		require an endorsemen	t. Ast	atement on
PRODUCER					CONTA NAME:					
leuter Insurance G 414 Townsend	roup				PHONE (A/C, N	o, Ext): 989-83	5-6701	FAX (A/C, No): 989-835-2964		
Midland MI 48640					E-MAIL ADDRESS: certs@ieuter.com					
				•		INS	SURER(S) AFFO	RDING COVERAGE		NAIC#
		DO 4			INSURER A: Michigan Millers Mutual				14508	
INSURED Do-All, Inc.		DOA	LL-1		INSURE	Rв: United S	tates Liability	/ Ins Co		
Chris Girard					INSURE	RC:				
1465 W Center Ro Essexville MI 4873					INSURE	RD:				
L336XVIII6 IVII 407	2				INSURE					
COVERAGES	CE	DTIE	CATI	E NUMBER: 1350323104	INSURE	RF:		REVISION NUMBER:		
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INSR	INSURANCE	ADDI	SUBR			POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	 'S	
	GENERAL LIABILITY	Y		C0512245		10/1/2018	10/1/2019	EACH OCCURRENCE	\$1,000,	,000
CLAIMS-M	ADE X OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,00	00
		.						MED EXP (Any one person)	\$5,000	
		.						PERSONAL & ADV INJURY	AL & ADV INJURY \$ 1,000,000	
GEN'L AGGREGATE								GENERAL AGGREGATE	ENERAL AGGREGATE \$3,000,00	
	PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$ 3,000,	,000
A AUTOMOBILE LIABIL	ITV	-	 	C0512245		10/1/2018	10/1/2019	COMBINED SINGLE LIMIT	\$ 1,000.	000
ANY AUTO				C0512245		10/1/2016	10/1/2019	(Ea accident) BODILY INJURY (Per person)	\$ 1,000,	
OWNED	X SCHEDULED							BODILY INJURY (Per accident)	\$	
X HIRED	NON-OWNED							PROPERTY DAMAGE	\$	
AUTOS ONLY	AUTOS ONLY							(Per accident)	\$	
A X UMBRELLA LIA	OCCUR	1		C0512245		10/1/2018	10/1/2019	EACH OCCURRENCE	\$ 2,000,	000
EXCESS LIAB	CLAIMS-MADE	:						AGGREGATE	\$ 2,000,	000
	TENTION \$				l				\$	
WORKERS COMPENS	DILITY					,		PER OTH- STATUTE ER		
ANYPROPRIETOR/PAR OFFICER/MEMBER EX	TNER/EXECUTIVE	N/A						E.L. EACH ACCIDENT	\$	
(Mandatory in NH) If yes, describe under								E.L. DISEASE - EA EMPLOYEE \$		
DÉSCRIPTION OF OP	ERATIONS below	_						E.L. DISEASE - POLICY LIMIT	\$	
B D&O				NDO1551077G		10/1/2018	10/1/2019		1,000,0	J00
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) It is understood and agreed that the following shall be Additional Insureds: The City of Bay City, Michigan, and its elected and appointed officials, allemployees and volunteers, all boards and commissions and/or authorities and their board members, employees, and volunteers. As it relates to the work and obligations set forth in the contract, this coverage shall be primary to the additional insureds, and not contributing with any other insurance or similar protection available to the additional insureds, whether the other available coverage be primary, contributing or excess.										
CERTIFICATE HOLI	DER				CANC	ELLATION				
City of E	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.									
301 Wa	shington Ave.			ļ.	AUTHOR	RIZED REPRESENTATIVE				
Bay City IVII 48708			20 T TO							

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations					
All persons or organizations when you havae agreed in writing in a contract or agreement that such persons or organizations be added as an additional insured.						
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.						

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - 1. Your acts or omissions; or
 - 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

- The insurance afforded to such additional insured only applies to the extent permitted by law; and
- If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III Limits Of Insurance:
 - If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
 - 1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

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If SUBROGATION IS WAIVED, subject the this certificate does not confer rights to	to the te	erms and conditions of the	ne poli	cy, certain p	olicies may	require an endorsement	t. A sta	atement on	
PRODUCER			CONTA	ACT	<u>''</u>				
leuter Insurance Group		NAME: PHONE (A/C, No, Ext): 989-835-6701 FAX (A/C, No): 989-835-2964							
414 Townsend Midland MI 48640			F.MAII	ss: certs@ie		(A/C, No): 303-000-2304			
			ADDIN			RDING COVERAGE		NAIC#	
			INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers Mutual					14508	
	OALL-1			ERB: United S		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		14000	
Do-All, Inc.			INSURI		tates Liability	113 00			
Chris Girard 1465 W Center Rd									
Essexville MI 48732			INSURER D :						
			INSUR						
COVERAGES CERT	IFICATI	NUMBER: 1350323104	INCOR	-13.1		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INDICATED. NOTWITHSTANDING ANY RECONSTRUCTED OR MAY PRESCLUSIONS AND CONDITIONS OF SUCH PROPERTY.	UIREME ERTAIN, OLICIES.	NT, TERM OR CONDITION THE INSURANCE AFFORDI LIMITS SHOWN MAY HAVE	OF AN	Y CONTRACT THE POLICIES REDUCED BY I	OR OTHER I S DESCRIBEI PAID CLAIMS.	DOCUMENT WITH RESPEC THEREIN IS SUBJECT TO	T TO V	VHICH THIS	
INSR LTR TYPE OF INSURANCE A	DDL SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	3		
	Y	C0512245		10/1/2018	10/1/2019		\$ 1,000,0	000	
CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000		
						MED EXP (Any one person)	\$ 5,000		
						PERSONAL & ADV INJURY	\$ 1,000,000		
GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$3,000,000		
POLICY PRO-							\$ 3,000,0	000	
OTHER:						COMPINED ON OUT A LINE	\$		
A AUTOMOBILE LIABILITY		C0512245		10/1/2018	10/1/2019	(Ea accident)	\$ 1,000,0	000	
ANY AUTO OWNED Y SCHEDULED				.			\$		
AUTOS ONLY AUTOS							\$		
X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						(Per accident)	\$		
A V IMPRELIATION		00540045		40/4/0040	10/1/0010		\$		
A X UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS MADE		C0512245		10/1/2018	10/1/2019		\$ 2,000,0		
							\$ 2,000,0	000	
DED RETENTION \$ WORKERS COMPENSATION						PER OTH-	\$		
AND EMPLOYERS' LIABILITY Y/N				,					
	/A						\$		
(Mandatory in NH) If yes, describe under					ŀ	E.L. DISEASE - EA EMPLOYEE \$			
DÉSCRIPTION OF OPERATIONS below B D & O		NDO1551077G		10/1/2018	10/1/2019	E.L. DISEASE - POLICY LIMIT	1,000,0	000	
5 540		NDO 1931077G		10/1/2010	10/1/2019		1,000,0		
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CERTIFICATE HOLDER			CANC	ELLATION					
City of Bay City			ACC	EXPIRATION ORDANCE WIT	DATE THEI H THE POLICY	SCRIBED POLICIES BE CAN REOF, NOTICE WILL BE PROVISIONS.			
301 Washington Ave. Bay City MI 48708		AUTHORIZED REPRESENTATIVE							

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 - 1. Your acts or omissions; or
 - The acts or omissions of those acting on your behalf:

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

- The insurance afforded to such additional insured only applies to the extent permitted by law; and
- If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III Limits Of Insurance:
 - If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
 - 1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

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